

EVELYN ARCE

San Diego, CA 92105
(619) 381-0275 - abya0515@gmail.com

EDUCATION

Expected in **Psychology**
06/2025 **University of California - San Diego - La Jolla, CA**

PROFESSIONAL SUMMARY

Psychology major, enthusiastic to network in social work field to further strengthen skills of communication and compassion. Strong work ethic accompanied by the readiness to always collaborate and learn from mentors.

SKILLS

- Fluent in Spanish
- Conflict resolutions
- Passion for customer service
- Attention to detail

PROFESSIONAL EXPERIENCE

06/2021 to 07/2021 **Intern**

Cesar Chavez Service Club Inc. – San Diego, CA

- Managed classroom of 15-20 students to enforce curriculum on community services
- Addressed disputes between classmates to solve problems
- Established connections with my co-workers to make comfortable work environment
- Maintained organized student files to ensure completeness of program

12/2020 to 05/2021 **Intern**

UCSD CS-Listen Researcher – San Diego, CA

- Transmitted and analyzed surveys that determined exposure to coding in the low-income area of City Heights
- Collaborated with UC graduate students and community leaders to formulate action plan to expand coding knowledge
- Conducted workshops that engaged high school students in coding exercises

11/2019 to 12/2019 **Intern**

Planned Parenthood – San Diego, CA

- Greeted patients and evaluated their personal information
- Shadowed physicians on patient consultations and exams
- Translated for Spanish speakers